



2022 State Nominating Convention Rules

Peter Greathouse, Millard County

Daniela Harding, Davis County

Devin Wiser, Davis County

A. Purpose

1. This Nominating Convention shall nominate Republican Party candidates for the United State Senate, the United States House of Representatives, multi-county State Senate, multi-county State House of Representatives, and multi-county State School Board of Education.
2. In addition, the Nominating Convention shall conduct party business including amendments to the State Party Constitution, and State Party Bylaws. The Nominating Convention shall consider amendments to the standing State Party Platform.

B. Call

1. The Utah Republican Party State Nominating Convention shall convene at 10:30 AM, Saturday, April 23, 2022, at the Mountain America Expo Center (formerly the South Towne Expo Center), Sandy, UT.
2. Multi-county State Senate, multi-county State House of Representatives, and multi-county State School Board of Education, races shall convene beginning at 8 AM, Saturday, April 23, 2022.
3. Only properly credentialed state delegates may vote in the elections.
4. Credentialing shall begin at 7 AM, Saturday, April 23, 2022.

C. Rules of Order

1. The State Party Constitution and Bylaws, these Rules and the current edition of Robert's Rules of Order shall govern this Convention. These rules shall govern any conflict with Robert's Rules.
2. The applicable Convention Rules defined in the bylaws shall not be altered or suspended, save by properly noticed Constitution or Bylaw amendment, except the rules may be modified for the purpose of accommodating venue rules.

D. Order of Business

1. The order of business of this convention shall follow the agenda adopted by the delegates.
2. All challenges to the qualifications of an individual delegate to serve must be received in writing by 5:00 p.m. at State Party Headquarters three days prior to the day of the Convention.
3. The Credentials Committee shall attempt to contact challenged delegates to resolve any disputes and make a report.
4. The Credentials Committee shall report the number of delegates with proper credentials immediately preceding commencement of the voting.
5. Debate time for adopting the agenda shall be limited to 15 minutes.
6. Debate time for adopting the rules shall be limited to 15 minutes.

E. Seating and Admission

1. Only state delegates may participate in the business of the Convention; however, the Convention Chair may invite other individuals to address the convention.
2. Members of the public and media will be admitted to the convention hall to view the proceedings, as long as they follow proper conduct and the directions of the chair and Sergeant-At-Arms.



3. In the hall, seating shall be organized by county, within each congressional district, with a separate area for visitors and media. Only credentialed media members may sit in the media section. A media credential card is non-transferable and must be obtained from the Convention Chair's appointed Media Coordinator.
4. Each delegate to this Convention will be issued a credential card that is non-transferable and must be displayed at the time of balloting and any voting. In the event the party provides devices for electronic voting, the device or a scantron ballot is non-transferable. Each delegate who does not return their voting device will have to pay money to the Utah Republican Party to cover any and all costs and penalties associated with replacing the device.

F. Recognition to Speak

1. A delegate must state his or her name and county and be recognized by the Convention Chair before speaking on Convention business.
2. No delegate may speak more than once or longer than two (2) minutes upon the same question, unless allowed by a majority of the Convention.
3. The chair may invite other individuals to address the convention.

G. Platform Amendments and Resolutions

1. Only amendments to the Platform and resolutions which have been submitted in writing with seconding endorsements from at least five state delegates other than the sponsor and received at the Republican State Party Headquarters by 5:00 p.m., on the Thursday 28 days before the Convention shall be presented to the Platform/Resolutions Committee for review.
2. There shall be a limit of no more than two amendments or resolutions by any one delegate.
3. The Platform/Resolutions Committee will meet with amendment and resolution proponents to discuss the amendments and resolutions preceding the Convention at Republican Party Headquarters.
4. The Platform/Resolutions Committee shall forward non-redundant, significant amendments and resolutions to the Convention for consideration.
5. Amendments and resolutions may only be made during the time specified in the agenda approved by the Convention.
6. The Convention may determine, by a majority vote, the order in which resolutions shall be considered.
7. The debate and summation time for each amendment and resolution shall be determined by the convention agenda. Equal debate time shall be allowed for proponents and opponents of the motion.
8. Unless determined otherwise, the time deemed by the agenda for each separate amendment and resolution shall be no more than 5 minutes of total debate time, unless extended by a majority of the Convention, as follows: 1 minute introduction for the sponsor, then alternating periods of one minute for each side with the 6th minute reserved for sponsor summation. The debate time shall be exclusive of the time required to move and read the amendment or resolution.
9. Changes to proposed Platform amendments and resolutions shall not be considered at the Convention.
10. Platform amendments shall be adopted by a 2/3 vote.

H. Constitution, Bylaws, and Rules Amendments

1. In order to be considered at the convention, amendments to the Party Constitution, and proposed changes to the Bylaws and Convention Rules must be received in writing by 5:00 p.m. on the Thursday which occurs 28 days prior to the State Convention, at Republican State Party Headquarters.



2. The Constitution/Bylaws Committee shall forward those duly submitted Constitution and Bylaw amendments either to the Convention or to the State Central Committee for consideration, and shall forward those duly submitted other Rules amendments to the Convention.
3. The debate and summation time for each amendment and bylaw change shall be determined by the convention agenda. Equal debate time shall be allowed for proponents and opponents of the motion.
4. Unless determined otherwise the time deemed by the agenda for each separate amendment shall be no more than 5 minutes of total debate time, unless extended by a majority of the Convention, as follows: 1 minute introduction for the sponsor, then alternating periods of one minute for each side with the 6th minute reserved for sponsor summation. The debate time shall be exclusive of the time required to move and read the amendment or change.
5. Changes to proposed Constitution and Bylaws amendments shall not be considered at the Convention.

I. Candidate Rules and Requirements

1. Only Republican candidates who have properly filed for elected public office as required by law, and who meet the requirements of Utah State Law, the Utah Republican Party Constitution, and the Utah Republican Party Bylaws, shall be considered by the Convention. In accordance with Party Bylaws, all candidates shall have filed a letter of intent at State Party Headquarters no later than 5:00 p.m. on the Thursday which occurs 28 days prior to the State Convention.
2. Signage and distribution of literature rules shall be established by the rules committee, convention officers and the host facility.
3. The Candidate or his/her representative shall sign a document which states they have read and understand the CANDIDATE RULES AND REQUIREMENTS.
4. All Candidates, special interest groups, and other organized groups shall pay a refundable cleaning deposit before the convention. The refundable fee is based upon the size of the booth: \$250 for a single, \$350 for a double, \$450 for a triple, and \$500 for a quadruple.
5. Anyone distributing materials at the Convention shall be responsible to remove their materials after the Convention, from the facility and the parking area. Clean up is required in order to get the refundable cleaning fee returned.
6. Basic rules apply to all who have paid the refundable cleaning fee. (The intent is to have fairness, to treat all equally.)

J. Nominations

1. Opposed candidates shall be allowed three (3) minutes for presentation.
2. Opposed candidates in multi-county races including state house, state senate and state school board elections shall be allowed three (3) minutes for presentation.
3. All other opposed candidates shall be allowed three (3) minutes for presentation.
4. Candidates are not required to have a nomination or second but may if they so desire. The total time limit remains the same regardless.
5. The order of presentation shall be decided by random drawing.
6. The intent is to have fairness, to treat all candidates equally.
7. In Multiple Round Balloting, prior to a second or subsequent round of balloting, remaining candidates shall be allowed one (1) minute each for additional presentation if they desire.

K. Physical Arrangements

1. Candidates and organizations are responsible for observance of these rules by their staff, campaigns, committees, supporters and delegates. Violations will result in forfeiture of deposits and removal of all signs and literature of the violating group or individual. Each candidate or organization is responsible for



- the clean up of anything produced by, distributed by, or bearing the name of that candidate or organization.
2. Candidates and organizations will have access to the convention hall on Friday, April 22, 2022 for booth and signage set up. The time may be extended for unforeseen circumstances at the discretion of the ranking Convention official in the hall at the scheduled time of ending access. The state party will make the schedule for set up available to candidates at least one week prior to the convention.
 3. No campaigning or electioneering will be allowed within 10 ft of the credentialing, registration, or balloting areas.
 4. Signage and distribution of literature rules shall be established by the Rules Committee, Convention officers and the host facility.
 5. Signage:
 - a. Schedule for setup and take down of signs will be available from the State Republican Headquarters two weeks prior to the Convention.
 - b. Sign placement must comply with the rules of the host facility. Sign placement will be limited to specific designated areas in the convention center which have been approved by the Convention Coordinator. Signs shall be allowed within 3 ft from the walls. No signs may be placed within 10 ft of an exterior door.
 - c. No signs may appear in or around the staging area of the convention hall, or anywhere in the exhibit halls, except for booth spaces rented by the candidate/group. Multi-county candidates who purchase tables will have an area for their table and signs near their breakout area.
 - d. Signs and campaign materials may not block any exit, service outlets, or fire extinguishers.
 - e. Signs placed outside must comply with facility requirements and in areas designated by the Convention.
 - f. Signs may not be arranged around pillars or in the center of the hallways or lobby.
 - g. No helium balloons are allowed.
 - h. Nothing may be affixed to any interior or exterior surface at the convention center.
 - i. Projections (images projected electronically) are allowed only on surfaces directly above or immediately behind rented booth space by the candidate or organization that reserved that space, or as part of a media presentation if included in individual candidate's speaking time by the candidate designated to speak.
 - j. No signs may appear in or around the staging area. In effect, no signs are allowed in the main assembly hall, including break-out areas for multi-county races.
 - k. No signs may hang from the outside of the building. No signs may be affixed to lamp posts, sign posts, fences or trees. No signs may be in parking areas or on sidewalks.
 - l. Only professional installers may hang signs and rigging from the ceiling and must be coordinated in advance with the Utah Republican Party or its decorator.
 - m. No adhesive decals or signs of any kind are permitted for distribution on the premises. Any organization or individual distributing decals of any kind will surrender their ____ deposit and pay any additional direct costs incurred during cleanup. Decorations are not permitted on ceilings, painted surfaces, columns, fabric, decorative walls or fire sprinklers. All decorative materials must be flame proof in accordance with fire regulations.
 - n. These rules may be adjusted by the rules committee in coordination with the arrangements committee and the facility as needed to accommodate the facility, or for safety reasons.
 6. Booth and room space may only be rented from the party.
 - a. All booth and room space, including the setting up of any tables inside or outside the convention center, must be obtained from or approved by the Utah Republican Party.



- b. Booths shall not be taken down until the Convention is officially adjourned on Saturday, April 23, 2022.
 - c. Booth space will be chosen by lottery on April 14, 2022.
 - d. Multi-county district elections will be held in separate rooms. Candidates who wish to have a table outside the room prior to district meeting must contact party headquarters. Multi-county candidate tables will cost \$200 and must be purchased from the Utah Republican Party in advance of the Convention.
7. Distribution of all food must be approved in advance by the State Republican Headquarters in coordination with the convention center management.
 8. No outside food or beverages are allowed. All food, beverages and concessions must be purchased through the facilities caterer, including bottled water and other drinks. Candidates and organizations must contract with facility caterer.
 9. Neither glitter nor confetti are allowed in the convention facilities. No hay or animals are allowed in the convention facilities, with the exception of service animals for disabled individuals. No balloons are allowed.
 10. The Rules Committee may make alterations or amendments to this section of the rules as needed to meet the demands or the requirements of the host facility and Utah Republican Party.
 11. There shall be no restrictions on the distribution of printed material, except that materials may not be pre-distributed on the chairs in the convention hall any other areas prohibited in these rules. For safety, individuals passing out printed areas may not restrict the flow of people into or out of the facility, especially around the entrance/exit doors. All printed material shall have a disclaimer identifying the responsible person or organization and phone number and be clearly printed on the material.
 12. Candidates, organizations and individuals using the Convention for distribution, campaigning or any other promotional or reporting use shall be responsible to research and comply with the hosting facility's policies and procedures and the Rules and Arrangements Committee's requirements.
 13. Any video or other recording and its purpose at the Convention shall be disclosed in advance to the Arrangements Committee or Convention Chair for approval.
 14. There is no overnight parking at the host facility. No parking on sidewalks or blocking entrances.
 15. Only the Utah Republican Party may distribute materials in the Convention's main assembly hall, including rooms used for breakout sessions, or in any area where voting occurs.

L. Quorum

1. Any number of credentialed state delegates officially assembled shall constitute a quorum for the purpose of transacting business except that a majority of those credentialed shall be required for considering Resolutions and changes to the Party Constitution, Bylaws, and Platform.

M. General Voting Rules

1. CONVENTION GENERAL VOTING

- a. Other than the election of candidates or other balloting as noticed in the convention call, voting shall be by voice, by a show of delegate credentials, paper, electronic keypad, or scantron ballot.
- b. When it is clear that there has been a full vote and there can be no reasonable doubt as to which side prevailed, the Convention Chair may not recognize a call for division.



- c. The first call for division shall be recognized if 25 delegates rise to support it. This first call shall be considered to be a call for a vote by show of credentials judged by the Convention Chair.
 - d. After the ruling on the vote by show of credentials, a second call for division shall be accepted if 50 delegates stand in support. This division shall be an actual count of the delegates.
 - e. Suspension of a Convention Rule shall be by a 2/3 vote with a quorum present.
 - f. There will be no absentee or proxy voting.
 - g. The Credentials Committee, directly after opening ceremonies, shall make a preliminary report, reporting the number of delegates registered as present with proper credentials. A final report shall be made immediately preceding candidate speeches.
 - h. Unopposed candidates shall be declared the party's nominee by the Convention Chair.
 - i. After all properly nominated opposed candidate speeches, voting will be conducted in the designated locations when the Convention Chair calls for the vote.
 - j. It is the prerogative of the Convention Chair to open and close balloting at appropriate times.
 - k. No individual may tamper with, interfere with, impede, or in any way commit election fraud or election tampering. Testing of the election system may only be conducted by elections committee or at its direction. Any individual who is found to have engaged in any of these prohibited activities or to have voted without credentials shall be removed from the convention and referred to the SCC for disciplinary action.
2. **FEDERAL, STATEWIDE, STATE LEGISLATIVE, AND STATE SCHOOL BOARD OF EDUCATION**, In all races names shall appear on the ballot according to the following system: Each letter of the alphabet shall be randomly drawn. The order in which the letters are drawn shall be the order in which they appear on the ballot. The names of the candidates shall be alphabetized within each individual letter group according to the random drawing. The result of this random alphabet drawing will also be used to determine speaking order.
- a. The random alphabet drawing shall occur on Thursday, April 14, 2022 at UTGOP headquarters. The results of the random alphabet draw will be made available on the state party's website.
 - b. After candidate speeches, voting will be conducted in the designated area when the Convention Chair calls for the vote.
 - c. Paper Ballots: (a) containing more than one (1) vote in a race; or (b) which are not clearly marked; or (c) with a vote for any person who was not properly nominated; or (d) for a candidate who has withdrawn or been eliminated from the race; will be considered spoiled and will not be counted for that race, either for a candidate or in the calculation of a majority threshold. Spoiled paper ballots may be exchanged prior to deposit in the ballot box upon the showing of proper credentials and the surrendering of the spoiled ballot at the "Spoiled Ballot Desk(s)" where the spoiled ballot shall be exchanged and immediately destroyed in the presence of the requesting voter. Only State Delegates, upon presentation of proper credentials, will be allowed to deposit their own ballots in the designated ballot boxes when casting a paper ballot.
 - d. Electronic Keypads: State Delegates will be given the opportunity to verify their electronic keypad is working properly by conducting test votes. If an electronic keypad is deemed faulty, the delegate will exchange it for one that works properly. Upon verification, delegates shall cast their ballots electronically in the contested races that are balloted through electronic voting.



3. COUNTING ROOM & RESULTS

- a. The Elections Committee Chair is responsible for the ballot counting room and poll watchers.
- b. The Elections Committee Chair shall be responsible for the security of the ballots, ballot boxes, the accuracy of the count, and directing the access and conduct of all persons within the ballot counting room.
- c. Poll watchers' belongings such as purses, wallets, and all forms of electronics must be stored in a secure area outside of the ballot counting room.
- d. Poll watchers who bring electronics into the ballot counting room or break any other associated rule are immediately disqualified from the Convention and may be asked to leave.
- e. The Elections Committee Chair is responsible to address any election related complaint and has the authority to take any election related complaint to the Convention Chair.
- f. Each opposed candidate for statewide, multi-county state legislative and federal races shall be permitted to have one poll watcher. This poll watcher may not leave the ballot counting room before the vote tally for that office has been announced to the Convention.
- g. Ballot counting shall not commence until after polls have been announced closed by the Convention Chair. Challenges to balloting must be made to the Convention Chair or Designee before that time expires.
- h. For paper ballots, Official tally sheets shall be used to record each counted vote, and shall be kept with the supporting ballots. These materials shall be preserved by the Party Officers in a secure location for at least five (5) business days following the Convention.
- i. In the case of multiple ballots, more than one candidate may be eliminated in each round, provided that the sum of the votes received by the candidates to be eliminated does not exceed the number of votes received by the next highest candidate, and that at least two candidates remain on the ballot. The two top candidates shall participate in the final ballot.
- j. A candidate for an office that receives 60% or more of the votes cast at any point in the balloting process at the state nominating conventions shall proceed to the general election.
- k. Any challenges to the counting process must be made to the Elections Committee Chair before the election result of that race are announced.
- l. Any candidate requesting a recount or challenging an election must file a request in writing to the Elections Committee Chair by 5:00 pm, two (2) business days following the Convention.
- m. Recounts or challenges may only be brought if they might legitimately affect the outcome of the election.
- n. In the event of a tie, to determine which candidate advances to a succeeding round of balloting, the candidates shall be called before the delegates voting in that race for a coin toss. The candidate further down the ballot shall call heads or tail while the coin is in the air. The winner advances to the next round of balloting. The individual conducting the coin toss shall first explain how the coin toss will occur.
- o. If a coin toss was used to determine the winner, no challenge or recount request will be recognized.

N. Credentials

1. Challenges pertaining to state delegate credentials or eligibility must be received in writing at State Party Headquarters no later than 5 p.m. three days prior to the State Convention. The Credentials Committee



report shall be the first order of business at the convention. Nothing in this provision shall prohibit any delegate from moving an amendment to the credentials report at the convention.

2. Changes to the list of delegates must be submitted to the credentials committee by the respective county chair or their designated delegate point person.
3. The list of delegates maintained by the credentials committee is deemed to be the official list of delegates for the convention. Any disputes shall be settled by the credentials committee.